



## EDUCATION

School & Location	Course or Major	# of Years Completed and date	Degree(s)

Please list applicable awards and certifications you've earned:

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What languages, other than English, do you speak?

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## QUALIFICATIONS

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying such as computer and software skills, equipment skills, and any other proficiencies you have.

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## EMPLOYMENT HISTORY

Please list your employment history for the **past ten years** beginning with your most recent job held. If you were self-employed, give a firm name. **Attach additional sheets if necessary.**

Employer Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Employment dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_ to \_\_\_\_\_

Are you still employed with this company? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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Employer Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Employment dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_ to \_\_\_\_\_

Are you still employed with this company? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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## EMPLOYMENT HISTORY (Continued)

Employer Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Employment dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_ to \_\_\_\_\_

Are you still employed with this company? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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Employer Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Supervisor's Name \_\_\_\_\_

Employment dates: From \_\_\_\_\_ To \_\_\_\_\_ Salary: \_\_\_\_\_ to \_\_\_\_\_

Are you still employed with this company? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

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May we contact your present employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

## REFERENCES

Please list 4 references other than relatives or previous employers.

Name \_\_\_\_\_

Relationship & Time known \_\_\_\_\_

How do you know them? \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Name \_\_\_\_\_

Relationship & Time known \_\_\_\_\_

How do you know them? \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Name \_\_\_\_\_

Relationship & Time known \_\_\_\_\_

How do you know them? \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

Name \_\_\_\_\_

Relationship & Time known \_\_\_\_\_

How do you know them? \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

## MILITARY

Have you ever been in the armed forces? \_\_\_\_\_ Yes \_\_\_\_\_ No Branch \_\_\_\_\_

Specialty \_\_\_\_\_ Date Entered \_\_\_\_\_ Discharge Date \_\_\_\_\_

## APPLICATION FORM WAIVER

Applicants employed by GBA Assaying & Refining will be expected to understand, respect and support the mission of the Company and abide by the rules and policies of the Company.

In exchange for the consideration of my job application by GBA Assaying & Refining (the Company), I agree that neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other corporate practices, shall serve to create an actual or implied contract of employment or to confer any right to remain an employee of the Company, or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the Owner of the Company.

I authorize an investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I also understand that (1) the Company has a drug, alcohol, sexual misconduct, and technology policy and I consent that compliance with such policies are a condition of my employment; and (2) continued employment is based on a successful background search. I further understand that continued employment may be based on the successful passing of job-related physical and drug examinations and the continued passing from time to time as the Company requests.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency, an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics, and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

Federal laws require that employers hire only individuals who are authorized to be lawfully in the United States. In compliance with such laws, all offers of employment are subject to verification of each applicant's identity and employment authorization. I understand that it will be necessary for me to submit such documents as are required by law to verify my identification and employment authorization on the first day of employment.

I further understand that my employment if hired shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period or thereafter, by employment relation is terminable at will for any reason by either party.

By signing below, I acknowledge that I have read and agree to the terms and conditions of this employment application and affirm that the information contained herein is true and correct to the best of my knowledge.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability.

**Please return your completed application and a copy of your resume and cover letter to GBA at:  
915 30th Ave. #111 Fairbanks, AK 99701  
Or email to [info@gbarefining.com](mailto:info@gbarefining.com)**